

Human Anatomy & physiology 2013-2014

Class Policy and Expectations

Contact Information:

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Course Description:

This is a comprehensive initial study in the field of anatomy and physiology. This course is a University of California approved lab science course. This course is especially relevant to students interested in pursuing the fields of life science, animal sciences, or pre-med coursework.

Required Equipment

1 box of colored pencils

1 box hand gloves

1 container of disinfectant wipes

1 bottle of hand soap (per lab table)

Grading Policy

Students' grades are based on homework, notes, quizzes, labs and tests. Semester grades are determined using the following scale:

A = 90 – 100% **B = 80 – 89%** **C = 70 – 79%** **NC = 69.5% – 0%**

NC = No Credit

Unit Packets

All assignments for each unit (homework, labs, etc.) are to be kept by the student in their binder.

Each assignment is checked on the due date, stamped for completion and reviewed in class. Students will turn in their homework packets on the day of a unit test, so all contents can be *officially* recorded in the grade book.

The unit packet cover sheet with corresponding unit exam score will be sent home for parent review and signature and turned in the following class period as a homework assignment.

When absent?

*It is the student's responsibility to get all missed assignments from the teacher or another student. It is also the student's responsibility to **have completed make-up work checked** off by the teacher before the portfolio is due. If the student was absent when a homework assignment was stamped it is the student's responsibility to present the assignment for a stamp upon return to class.*

Exam Retakes and Late Homework

All students have the opportunity to raise their exam and homework packet scores post due date. Students not achieving a 70% on an exam will be able to retake an exam one time and raise their score to a 70%. Students scoring above 70% will also have the opportunity to improve their score by a maximum of 10%, given they score at least 10% higher on the retake. Students must have a complete homework packet in order to retake an exam. Students will also be allowed to turn in missing or incomplete homework packet assignments post due date for at least ½ credit.

Exam retakes and late homework packet assignments must be completed and turned in before the next unit exam. *(usually about 3 weeks)*

Checking your grade

Information on the student's grades is available to students through these formats:

1. Click on Grades/Contact on the Rocklin High School homepage: <http://rhs.rocklin.k12.ca.us/>
2. All student assignment and exam scores are recorded on individual unit packet cover sheets which will be brought home by the student at the end of each unit.

Expectations -

- * *Treat all people in the class the way you wish to be treated.*
- * *Come to class on time and prepared to work.*
- * *Contribute to a positive learning environment*
- * *Take pride in your effort and do your best work at all times*
- * *Think safety first in a class with chemicals and sharp equipment*
- * *Always follow directions and ask questions whenever appropriate.*

HUMAN ANATOMY LABORATORY SAFETY CONTRACT

By enrolling in the human anatomy & physiology course I agree to follow the safety rules outlined below:

1. Use only your own required lab materials
2. Use common sense *at all times*.
3. Report all accidents immediately to the teacher.
4. Wear safety materials(Gloves/Gown) when instructed to do so.
5. Tie back long hair and dress appropriately to participate in the laboratory exercises.
6. No food, drinks, or gum chewing in the lab area.
7. Never eat or drink from lab containers
8. Do not leave dissection unattended.
9. Know the location and use of the exits, fire blanket, fire extinguishers, eyewash, safety shower, and telephone.
10. No running or horseplay.
11. Keep aisles clear.
12. When using scalpels or other sharp instruments always carry them sharp end down.
13. Always clean lab stations/ sinks and reorganize lab materials at the end of your experiment.
14. Never perform unauthorized experiments.

Failure to adhere to these laboratory guidelines could result in suspension from the activity, classroom or school campus or monetary reimbursement of materials.

Student Signature _____ ***Date*** _____

Parent Signature _____ ***Date*** _____